



# BY-LAWS

OF THE

**QUEENSLAND CARAVAN CLUB INC.**

**AMENDED AT MANAGEMENT MEETING**

**HELD AT THE BLACKBUTT SHOWGROUND 12 NOVEMBER 2021**

1. If a term is defined in the Rules of the Queensland Caravan Club Inc. then that term shall have the same meaning in these By- Laws - for example the term "association" and the term "qualifying vehicle".

*[Refer Rule No 1]*

In addition, in these By-Laws, the following terms shall have the meanings given, namely:

- (a) The "committee" means the management committee of the association; and
  - (b) The "AGM" means the annual general meeting of the association.
2. in these By-Laws –
    - (a) Any word indicating a gender shall include each other gender; and words in the singular include the plural and words in the plural include the singular.
    - (b) "Official days of a rally" shall mean the days advised in advance by the committee in the "QCC Wanderer".
  3. To be counted as attendance at a rally, a member or prospective member, must attend:
    - (a) With a qualifying vehicle
    - (b) For the official days or part thereof
    - (c) Pay the treasurer any rally fees due as set by the management committee.

If a member is aggrieved at not qualifying for attendance at a particular rally, he or she may lodge a complaint with the secretary in writing stating the basis on which they believe they were entitled to be recorded as complying. The secretary

shall refer the complaint to the committee who shall consider the complaint as soon as practical and make and communicate in writing a decision thereon which shall be binding on the complainant.

4. A member shall be given two (2) club pennants in their Welcome Pack after official induction into the club. On resignation from the club or upon disposing of the qualifying vehicle, the pennants are to be removed from the qualifying vehicle.
5. A member who disposes of a qualifying vehicle may -
  - (a) Apply for social membership of the association.
  - (b) Resign from the association and apply for a pro-rata refund (if applicable).
  - (c) Continue current financial membership if disposing and replacing qualifying vehicle within the club's current financial year.
  - (d) Become a past member and re-join at a later date.
6. Classes of Membership:

Ordinary Membership - an Individual or an individual and the partner of that individual attending rallies with a qualifying vehicle and who are 18 years or older.

Social Membership – A person who has held Ordinary Membership and can no longer attend with a qualifying vehicle.

Life Membership. Been a member for 25 years' continuous membership and provided service to the Association OR have provided outstanding service to the Association. (with no relevance to years of membership)

[Refer Rule No 5]

Associate Membership – any family member who attends rallies with an ordinary or life member may be eligible for Associate Membership.

Every Ordinary member present and eligible to vote and every Life Member is entitled to one (1) vote only at a General Meeting.

[Refer Rule No 37]

Membership fees to be set on a per membership basis. The management committee sets the fees and must present to members at a General Meeting for approval.

[Refer Rule No 10]

7. The committee shall be elected at an AGM in accordance with the association rules. The committee shall consist of President, Vice President, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Convenor, Editor and Entertainment Co-ordinator and three (3) committee members. The committee has the power to vary the number of committee memberships from a minimum of nine (9) to a maximum of thirteen (13).

*[Refer Rule No 20]*

8. On the election of a new committee, and subject to agreement of both the immediate Past President and the new committee, the immediate Past President may be made an ex-officio member of the committee for a period up to twelve (12) months from the date of agreement.
9. Two (2) delegates to the Caravan Clubs of Queensland are to be elected at the association AGM. Delegates are required to submit a verbal report at each quarterly general meeting of the association, on the activities of the CCQ or at another time agreed with the President.
10. The liaison officer for the national rally is to be elected for a period of three (3) years at the first club AGM held after the completion of a national rally. The liaison officer is required to present a verbal report at each quarterly meeting of the association, on the activities of the national rally, or at another time agreed with the President.
11. Presentation of life membership is to be made at an association rally by the President, or delegate, as soon as practicable after a decision has been made by the committee to award a life membership.
12. A member who attends fifty (50) or a multiple of fifty (50) rallies shall receive a badge from the association to commemorate that occasion. This badge shall be presented at a rally by the President, or delegate, as soon as practicable after the entitlement arises.
13. A member who attains 25 years' membership in the club, not necessarily continuous, shall receive a badge from the association to commemorate that occasion. This badge shall be presented at a rally by the President, or delegate, as soon as practicable after the entitlement arises.
14. A member who wins or is a runner up in a national or state rally sporting event shall receive a suitable badge donated by the club and presented as outlined in By-Law 12.
15. The club shall publish and distribute to all members at least ten (10) times per calendar year a newsletter called the "QCC Wanderer".
16. The committee shall set hall hire and other related costs on a rally by rally basis. This amount shall be payable by a member to the treasurer during the rally.
17. All members and invited guests at a QCC rally site are to abide by all State and Federal smoking laws.
18. The consumption of alcohol at a QCC rally site is the personal responsibility of all members and invited guests and must comply with the By-Laws of the venue on this aspect.

Alcohol may be consumed at a committee organised activity at a rally only with the prior approval of the committee.

At all privately organised events at a rally e.g. 'happy hours' the consumption of alcohol is the responsibility of each member and invited guest.

Alcohol may not be consumed while walking around a rally site.

19.

- i. Unless taking a Pet for a walk, it must be on a short leash or other type of restraint and kept within the confines of the owner/carer's caravan/annex.
- ii. When taking a Pet for a walk, it must be on a short leash or other type of restraint and be in the hands of a responsible adult.
- iii. Pets must not be off their leash anywhere on the rally site unless a specific area designated for this purpose is provided by the venue.
- iv. Animal/pets must **not** be:
  - a. Where food is eaten, being prepared and/or served,
  - b. Toilets/shower facilities,
  - c. The Hall or Meeting area or anywhere members gather for any social gatherings
- v. A barking dog can disturb other members. It is always the owner/carer's responsibility to keep their dogs quiet at all times.
- vi. Pet owners must clean up any mess their pet makes.

20. A member who connects a qualifying vehicle to water or electricity supply must use water and electrical apparatus that complies with all relevant State statutory requirements.

21. The committee shall each calendar year have all club electrical, fire safety and first aid equipment tested and, if complying, tagged. Otherwise the committee shall have the equipment repaired or replaced so that complying equipment is held.

22. Any complaint by a member must be in writing and signed by the member and forwarded to the secretary prior to the committee meeting or within (7) days after the club rally or event where the complaint arose.

23. No member or other person or entity can, without the prior written approval of the committee

- (a) Represent the association; or
- (b) Purchase goods or services or enter into financial agreements in the name of the association.

24. Any Money coming into the club from members, for charity, is to be divided equally between the club's two chosen charities, RFDS and LIFEFLIGHT.

25. A member shall not use club property without the authority of the President or the committee.
26. The Queensland Caravan Club Inc. database programme must not be copied or forwarded to any organisation or person/s. Members should be informed of any change to the database process at the next General Meeting held after such a change has been decided upon.
27. Associate Members are not eligible to –
  - (a) vote; or
  - (b) hold a management committee position; or
  - (c) attend rallies when not accompanied by the proposing member or the seconder of the application when the seconder is the spouse/partner of the proposer.
28. When the financial member/s, who were the proposer and the seconder, where the seconder was the spouse/partner of the proposer, who bring the Associate Member to rallies
  - (a) are no longer financial; or
  - (b) have resigned; or
  - (c) are deceased

The Associate Membership shall automatically cease.
29. The Association will maintain a publicly accessible website for the information of members and other interested persons. The following criteria apply:
  - (a) A Website Administrator (Webmaster) will be elected at each AGM to maintain and develop the Association's website.
  - (b) The website will remain the sole property of the Association.
  - (c) All current logins and passwords necessary to access the administration of the website are to be lodged with and kept in the safe custody of the Secretary.
30. The club colours are maroon and gold with a black base.
31. Guidelines for future rallies are two (2) caravan parks, two (2) bush rallies and eight showgrounds per calendar year. These numbers are guidelines only and can be varied by the Committee.
32. An emergency awareness drill shall be held approximately once per calendar year (sounding of a car horn).